

# INFORMATION

## ABOUT CORONA CRISIS

Dear Sirs or Mesdames,

due to the unstable situation in the world and especially in Europe regarding the COVID-19 pandemic, we would like to inform you that Westland Gummiwerke GmbH & Co. KG. has already taken measures to protect the health and safety of its employees and all persons visiting our company.

We have begun educational measures aimed at limiting the spread of infection and personal activities in order to be prepared for possible situations to face possible infection. Our guidelines are based on information provided by the Robert Koch Institute, the German Ministry of Health and the World Health Organization (WHO).

As an employer, we have decided to limit business travel and to conduct the necessary meetings with external companies in the form of telephone conferences. The use of home offices has been prepared by our IT department and can be implemented immediately if necessary. Wherever it is possible, processes are systematically separated from each other and are divided to different shifts.

At present we have no official information from our suppliers about possible delays or even plant closures, although we have noticed that the precautions taken by individual countries are causing problems in the movement of goods.

We must inform you that our deliveries are dispatched on time from our Westland Group sites, but cannot influence the situation of carriers who are dependent on border procedures or even more border closures. Carriers are currently no longer entering into punctual delivery commitments.

We will keep you informed of all decisions made and possible delays.

Sincerely,

General Management for

WESTLAND GUMMIWERKE GmbH & Co. KG